



## FY2011 (7/1/10 – 6/30/11) Annual Work Plan Palouse Conservation District

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### Mission of the Palouse Conservation District

- To actively assist current and future generations of land managers (both urban and rural) in implementing conservation practices by providing educational, technical and financial assistance.

### Natural Resource Priorities:

- 1<sup>st</sup>-Conservation/Livestock Planning & Implementation
- 2<sup>nd</sup>-Soil Quality – Infiltration and Erosion Control
- 3<sup>rd</sup>-Water Resources – Quantity and Quality
- 4<sup>th</sup>-Land Use – Rural and Urban
- 5<sup>th</sup>-Land Management
- 6<sup>th</sup>-Air Quality

### Washington Conservation Districts assisting land managers with their conservation choices



## 7/1/10 – 6/30/11) Annual Work Plan Palouse Conservation District



### Program Area: Conservation/Livestock Planning & Implementation

**Goal(s):** Communicate Best Management Practices (BMPs) to land managers by providing technical assistance and Conservation Planning. Assist landowners with cost-share to implement the recommended BMPs.

**Funding Source(s):** WSCC-Implementation Grant, WSCC-Livestock Grant, DOE-North Fork & South Fork Palouse River TMDL Implementation

Activities for FY2011	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Provide technical assistance to 10 District cooperators	6/11-6/12	District Manager, Resource Coordinator,	25	\$8,000	

		District Engineer			
Provide Cost share for at least 5 BMPs.	6/11-6/12	PCD Board Staff	20	\$20,000	
Write 10 new Conservation Plans, Update 5.	6/11-6/12	District Manager, Resource Coordinator	20	\$6,000	
Perform EQIP and/or CRP checks for NRCS-TSP contracts	6/11-6/12	Resource Coordinator	22	\$10,000	Spring & Fall
		<b>Total</b>	<b>87</b>	<b>\$44,000</b>	

**Program Area: Soil Quality – Infiltration and Erosion Control**

**Goal(s):** Encourage change of management practices in 20% of our land users to increase water infiltration and decrease soil erosion on the Palouse. Improve soil quality, improve water quality/quantity and improve air quality by increasing the total number of cropped acres by 25% within the District that are under a conservation tillage system.

**Funding Source(s):** WSCC-Implementation Grant, WASCC/NRCS- TSP Contracts DOE-SRF Direct Seed Loan Program (administered through the Spokane CD)

<b>Activities for FY2011</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time(Days) Required</b>	<b>Estimated Funding</b>	<b>Notes</b>
Locate additional funding and promote Direct seed/No till practices by mentoring 3 landowners willing to enroll 200 acres into a 3 yr. cost share project. (Up to \$25/acre up to \$200 a yr. up to 3 yrs. Not to exceed \$5,000/yr. for rental or custom equipment for direct seed).	6/11-6/12	District Manager, PCD Board, Resource Coordinator	135	\$50,000	Conventional to Direct Seed/No Till.
Pursue additional funding for Educational grants to promote Direct Seed.	6/11-6/12	District Manager	5	\$2,000	
Attend local, state and national meetings/training/workshops which will assist in educating Staff and Board in Direct Seed & No Till Systems.	6/11-6/12	District Manager, PCD Board, Resource Coordinator	10	\$6,000	
		<b>Total</b>	<b>150</b>	<b>\$58,000</b>	

**Program Area: Water Resources – Quantity and Quality****Goal(s):** Provide Technical Assistance to land users (city, county, urban & rural). Identify stream restoration projects,**Funding Source(s):** WSCC-grants, DOE-grants, Local Partner Contracts, Tree Sales

<b>Activities for FY2011</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time(Days) Required</b>	<b>Estimated Funding</b>	<b>Notes</b>
Work with landowners in the <i>NFPR and SFPR Watersheds</i> to implement BMP's to assist in meeting TMDL standards.	6/11-6/12	District Manager, PCD Board, Resource Coordinator, District Engineer	100	\$50,000	
Conduct water quality monitoring on the SFPR in support of SFPR-TMDL Implementation activities	6/11-6/12	Resource Coordinator	13	\$3,000	
Conduct water quality monitoring on the NFPR in support of NFPR-TMDL Implementation activities	6/11-6/12	Resource Coordinator	13	\$3,000	
Continue to provide WRIA 34 Planning Unit project management and administration in Framework project and assist in obtaining funding to implement next prioritized project in WRIA 34 DIP.	6/11-6/12	District Manager, Administrative Assistant	6	\$3,000	
Work with cities from within district to address urban storm water runoff issues. Communicate Best Management Practices (BMPs) to urban land managers by providing technical assistance and cost share to develop stormwater runoff projects which benefit water quantity and water quality issues.	6/11-6/12	District Manager, Resource Coordinator, PCD Board	10	\$10,000	
Hold 3 community volunteer planting events and educate volunteers on water quality issues.	6/11-6/12	Resource Coordinator, AmeriCorps Member	10	\$3,000	
Provided cost share for water conservation practices (i.e. native plantings, xeriscaping) each year; promote water conservation for all urban and rural development by holding community education workshops and feature the projects in newsletter articles.	6/11-6/12	District Manager Resource Coordinator, AmeriCorps Member	15	\$4,000	
Provide Project Management to City of Pullman on Cadle/Berry Streambank restoration project.	6/11-6/12	District Manager Resource Coordinator,	50	\$110,000	

		AmeriCorps Member, Administrative Assistant			
Continue Maintenance on DOT Wetland Mitigation Site.	6/11-6/12	District Manager Resource Coordinator, AmeriCorps Member	20	20,000	Growing season
		Total	237	\$206,000	

**Program Area:** Land Management/Land Use Issues-Rural & Urban

**Goal(s):** PCD will work with local, state & Federal agencies and private landowners in addressing impacts associated with land use.

**Funding Source(s):** WSCC-grants, DOE-grants, Local Partner Contracts, Tree Sales

<b>Activities for FY2011</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time(Days) Required</b>	<b>Estimated Funding</b>	<b>Notes</b>
Hold 2 public workshops which demonstrate Low Impact Development principles. Information from workshops will be published in 2 district newsletters.	6/11-6/12	District Manager Resource Coordinator, Administrative Assistant, AmeriCorps Member	5	\$2,000	
Work with partners to increase awareness of negative impacts from cluster developments, developments in flood plains and urban sprawl.	6/11-6/12	PCD Board, District Manager	5	\$2,000	
PCD will promote the State Farmland Preservation Program through education and by giving input to the FPP Task Force.	6/11-6/12	PCD Board, District Manager	5	\$2,000	
Monitor the number of conservation easements written each year, monitored the number of acres farmed each year and lobby for economic incentives to encourage acreage to stay in farmland.	6/11-6/12	PCD Board, District Manager	5	\$2,000	
Continue to seek out cost share opportunities for reseeding native species and increasing education on vegetation and noxious weed control leading to a reduction in the number of citizen complaints to the county and cities.	6/11-6/12	District Manager Resource Coordinator, Administrative Assistant,	10	\$10,000	

Promote and Conduct Tree sale. (Anticipated purchase & sale of 10,000 trees. Advertise program in newsletter, website & brochures)	1/12-5/12	District Manager Resource Coordinator Administrative Assistant AmeriCorps Member	10	\$10,000	
Implement U.S. Fish & Wildlife Projects which restore Palouse prairie.	6/10-6/11	District Manager Resource Coordinator Administrative Assistant AmeriCorps Member	12	\$5,000	
		<b>Total</b>	<b>52</b>	<b>\$33,000</b>	

**Program Area:** Air Quality

**Goals:** Maintain the current P-10 standard for air quality while maintaining fire as an important agricultural management tool. Provide a valuable service to farmers by maintaining local permitting authority status and providing a local office for them to apply for and obtain burn permits. Partner in research that investigates methods for improving air quality.

**Funding Sources:** DOE-Ag Burn Permit Program Fees, DOE- Agricultural Burning Practices & Research Task Force

Priority Activities for FY2010	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding Needed
Successful administration of the Agricultural Burning Permit Program resulting in no air quality violations by permittees.	June 2011	Administrative Assistant	24	\$6,000
Continued participation in & successful administration of the Reduced Burning By Wider Canola Seed Row Spacing research project.	June 2011	Administrative Assistant	5	\$ 2,000
		<b>Total</b>	<b>29</b>	<b>\$8,000</b>

**Program Area:** District Operations

**Objectives:** Conduct District operations at optimum level of efficiency, and work to increase District's capacity to meet the conservation needs of the people and the natural resources within the District. Conduct District operations in a manner that follows the recommendations of the WA State Conservation Commission and the requirements of the WA State Auditor. Achieve successful administration of all District grants and programs. Continue to build relationships with Cities, County and private citizens of District and gain support for assessment.

**Funding Sources:** WSCC-Grants, WA DOE-Grants, WA DOT, Local Partner Contracts.

<b>Priority Activities for FY2010</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time(Days) Required</b>	<b>Estimated Funding</b>
Perform routine administrative procedures such as: Personnel management, facilities management, program administration, policy manual maintenance, annual elections, Annual Plan of Work development, etc.	June 2011	District Manager, Administrative Assistant	56	\$13,000
Maintain a comprehensive financial management system including creation and maintenance of financial records, responsible for internal and State audits, submittals of financial reports, budgets, status reports to Board, accounts payable and receivable, practice sound accounting procedures, etc.	June 2011	District Manager, Administrative Assistant	51	\$11,000
Identify, secure and administer funding sources to achieve District objectives and operations.	June 2011	District Manager	36	\$12,000
Develop and maintain an effective Supervisor and Staff development program including identification of training opportunities, attendance at regional and state conferences, and maintain or expand staff resources to meet demand.	June 2011	Board & Staff	20	\$13,000
Obtain technology and equipment to enable District to optimize services.	June 2011	District Manager	6	\$2,000
Increase expertise in BARS & Accounting procedures	June 2011	Administrative Assistant	6	\$1,000
		<b>Total</b>	<b>172</b>	<b>\$52,000</b>

**Program Area:** Information & Education

**Goals:** Increase public awareness on the District's mission and goals, local natural resource issues and availability of District programs by pursuing a public information campaign that includes community meetings, tours, workshops, articles and other forms of media, volunteer and student learning opportunities, and other special events.

**Funding Sources:** WSCC-grants, WA DOE- Grants, Tree Sales, Verle Kaiser Foundation Grant, Local Partner Contracts.

<b>Priority Activities for FY2010</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time(Days) Required</b>	<b>Estimated Funding</b>
Publish & distribute District newsletter at least semi-annually and maintain mailing list database. (Current distribution of 800)	Quarterly FY11	Administrative Assistant District Manager Resource Coordinator AmeriCorps member(s)	12	\$3,000

Maintain District Website. (Update monthly)	Monthly 6/11-6/12	Administrative Assistant	12	\$2,000
Generate 4 press releases and distribute to the local media.	Quarterly FY11	District Manager Administrative Assistant	2	\$ 500
Participate in the Lentil Festival, Palouse Empire Fair, and the Palouse Community Day.	6/11-6/12	Board District Manager Administrative Assistant, Resource Coordinator AmeriCorps member(s)	15	\$5,000
Offer student learning opportunities in the form of internships, work-study positions, volunteer positions and class projects.	6/11-6/12	District Manager <i>Resource Coordinator</i> Administrative Assistant AmeriCorps Member	20	\$9,000
Develop, promote & coordinate volunteer opportunities (includes participation in AmeriCorps program).	6/1106/12	Resource Coordinator Administrative Assistant AmeriCorps member(s)	25	\$15,000
Provide high quality educational opportunities using the "Streamtrailer" watershed model at schools throughout the district. Work with Palouse Discovery Science Center and make the "Streamtrailer" available for educational events.	6/11-6/12	District Manager Administrative Assistant AmeriCorps member(s)	90	\$8,000
		<b>Total</b>	<b>176</b>	<b>\$42,500</b>



## **FY2010 Annual Budget Palouse Conservation District**

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### **NATURAL RESOURCES**

• <b>Conservation livestock Planning &amp; Implementation</b>	<b>\$44,000</b>
• <b>Soil Quality – Infiltration And Erosion Control</b>	<b>\$58,000</b>
• <b>Water Resources – Quantity and Quality</b>	<b>\$206,000</b>
• <b>Land use Issues-Rural and Urban</b>	<b>\$ 33,000</b>
• <b>Air Quality</b>	<b>\$ 10,000</b>
• <b>Information &amp; Education</b>	<b>\$ 42,500</b>
• <b>District Operations</b>	<b><u>\$ 52,000</u></b>
<b>TOTAL</b>	<b>\$445,500</b>



Budget (7/1/10-6/30/11)

Revenue:		
	WA SCC-	
	Implementation	\$85,000
	Livestock	\$12,500
	Basic Allocation	\$10,000
	WA DOE-	
	NFPR-TMDL IMP. (3/31/12)	\$70,000
	SFPR-TMDL IMP. (6/30/14)	\$40,000
	WRIA 34 P.U.	\$ 5,000
	Burn Permits	\$10,000
	Ag Burn Research	\$ 5,000
	Tree Sale	\$ 5,000
	U.S. F&W	
	Folwell	\$10,000
	Palouse Prairie Mapping	\$ 5,000
	Damery	\$ 1,000
	City of Pullman-	
	Cadle Streambank Restoration	\$162,000
	WA DOT-	
	Wetland Mitigation Maintenance	\$ 20,000
	NRCS/WA SCC	
	TSP	\$ 10,000
	<b>TOTAL</b>	<b>\$445,500</b>

